

Emergency Preparedness Committee

April 6, 2018 10 a.m.

Members present: Patrick McGilvary, Heather Cissna, Sue McCullough, and Marilyn Tucker,
Community Manager

Minutes

1. Go through checklist of tasks to do.
 - a. PM and MT will purchase 6 walkie-talkies for exclusive use of EP/Incident Management Team use. This expense will come from our \$1000 budget allocation.
 - b. We discussed other communication options, including Satellite phones and cell phone boosters installed in a vehicle and HAM radio. At this point in time the phones were considered too expensive at \$1500 each plus monthly charges. We will try to find a member who is already a HAM operator as the fire department has HAM radio equipment they are willing to give us. It might require a variance from the Architectural Committee for an antenna.
 - c. After discussion about potential members to be Incident Commander of the Incident Management Team, it was decided that PM will contact Mike Johnson. If Mike is willing to serve, we will invite him to attend EP meetings.
 - d. The main gathering place in an emergency will be the Yoder Community Center. If it is inaccessible, then the fire house on Northshore Dr. will be the back-up. If both are inaccessible, the IMT will decide the most suitable and safe gathering place.
 - e. The water plant has 250 gallons of gas and 100 gallons of diesel fuel available in their storage tanks. MT will check on how often these are filled.
 - f. We are recommending that the Board purchase a generator for the FLRC office out of the Building and Grounds budget as this is needed for power outages that have nothing to do with emergencies. PM will talk with Jim about making this purchase.
 - g. Determine if anyone at the lake has a large tent that could be used for emergency shelter.
 - h. In order to use the Firehouse, we must have a certified fire person to open it. Gene Kleen is that person right now. He has the combination to unlock it.
 - i. Incident Command Training is online (called MIMS), has three levels of training and could be completed in a morning. Once we have the IMT in place, we could have a group training party!
 - j. After the IMT is established, then dates can be set for the MIMS training and for Red Cross training.
2. Survey out to FLRC members – details
 - a. SM will send MT the final survey link to Survey Monkey for posting on the web site and sending out an email blast

- b. SM will add a question about preferred way to communicate in an emergency, e.g. email, text, phone
 - c. Sm add question about HAM operator at lake
- 3. Meeting on May 26 planning
 - a. Meeting will be held on May 26 @ 10 a.m. in the YCC with the Social Committee providing light refreshments and drinks.
 - b. Put street signs with address ranges on the tables so neighbors can sit with each other and get acquainted and do the Community Mapping exercise together
 - c. Have Community Mapping handouts for every household
 - d. Invite non-Lake neighbors from along Fishhawk Road to participate
 - e. MT will check on what is in the box we received from Clatsop County Risk Mgmt folks
 - f. Have the Forest Service maps framed and hung in YCC so folks can see them.
 - g. Identify at least two people from each section of the community to volunteer to be contact people for the IMT. We need at least one from each section of the community to be on the IMT and a back-up in case that person is not available at the time of the emergency.
- 4. Posts on web page and FB
 - a. MT will see if we can have EP information and materials more easily accessed on the web site. It is difficult to find currently.
 - b. MT has on her TO DO list to create a better web site, one that includes a log in function to protect private FLRC documents. We discussed possible folks who might be able to assist with this. It is also a budgetary item for the future.
- 5. Other?
 - a. SM will report to the Board on the EP progress at its next meeting. She will ask the Board to establish a charter committee for EP to make it a permanent committee.
 - b. PM and HC tried finding their way up Greasy Spoon and spent 3 hours being lost in the woods. Signage is needed. Logging companies need to be held accountable for blockading the roads and taking down signs. Report to Forest Service?