

**Emergency Preparedness Committee
January 18, 2018**

Present: Patrick McGilvary, Heather Cissna, Sue McCullough
Absent: , Marilyn Tucker

Minutes

Following up on recommendations to Board of Trustees

Put in place the following policies and procedures			
	What/How/Where	When	Who
Create an emergency plan for the Fishhawk Lake Community, one that recognizes that this community will potentially be quite isolated for many days, or more likely, weeks, before professional help will be available.	<p>Communication</p> <ol style="list-style-type: none"> 1. Set Walkie-Talkies to same channel. 2. Water plant has weather monitoring system via the Internet and has a large generator so may be the best command center. Would have to clear out one or more of the storage barns. Check on feasibility of this. 		MT, PM
			MT, PM
	<p>Transportation</p> <p>See if there are ATVs that could be used for emergency exit through the woods.</p>		PM
	<p>Public Health</p> <p>1, See if Fire house on Northshore is a potential shelter and gathering place. There's a propane tank there so there could be heat.</p>		
	<p>Utilities</p> <p>1, Check on amount of fuel available (propane and gas) at the water plant to keep generator running.</p>		PM

	After community mapping data is collected, better information will be available on potential neighborhood coordinators and IC team members.		
Obtain emergency equipment including a generator, ham radio, satellite phone, weather cam, AED device, and emergency medical supplies.	<ol style="list-style-type: none"> 1. Buy 6 walkie-talkies for IC Team 2. Check on cost for Bgan satellite phone. 3. There is an AED in the fire house on Northshore. Check on who is trained to use it at the lake and how it could be accessed in an emergency. 	Feb, 2, 2018	PM PM PM
Establish a Preparedness Committee to provide ongoing information, training, updating and support for the emergency plan.			MT
Designate individuals to obtain CERT training, CPR and First Aid training, and licensed Ham Radio operator training.			MT & IC Team
Schedule regular drills to practice the emergency plan.			MT & IC Team
Communicate the importance of the emergency plan regularly with members through the web site, welcome packet, training opportunities, practice exercises, and meetings.			MT and IC Team